



ST CUTHBERT (OUT) PARISH COUNCIL

COUNCIL SUMMONS

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council, which Members are summoned to attend, will be held at Wookey Hole Community Hall, Wookey Hole, on Wednesday 16th March 2016 at 7pm.

A handwritten signature in black ink, appearing to be 'S. D.', written in a cursive style.

PARISH CLERK

St Cuthbert (Out) Parish Council
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The Chairman will begin the formal business of the Council which is open to the public to attend; during the meeting there is an opportunity for Members of Public to speak.

Visit the website to view all supporting papers for the Agenda below. CONFIDENTIAL papers are only sent to elected members and not available on line. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

A G E N D A

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. [LGA 1972 s85\(1\)](#)

02. CHAIRMAN'S ANNOUNCEMENTS

03. DECLARATIONS OF INTEREST

Members to declare any interests they may have in agenda items that accord with the requirements of the [Local Authorities \(Model Code of Conduct\) Order 2007 SI No.1159](#).
(NB this does not preclude any later declarations).

04. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Public and Press has been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#).

Item 18

05. PUBLIC QUESTION TIME

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chairman. The Chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by eMail or letter to the Chairman or Parish Clerk). As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken.

06. LOCAL AUTHORITY REPORTS

To receive reports either in person or in writing from:

- Avon & Somerset Constabulary
- Somerset County Councillors
- Mendip District Councillors

07. MINUTES OF ST CUTHBERT OUT PARISH COUNCIL HELD ON WEDNESDAY 27TH JANUARY 2016

To confirm and sign as correct record the minutes of the Council held on Wednesday 27th January 2016 (Attached).

08. TO REVIEW ALLOTMENT RENTS 2016/2017

To review and make and adjustments (as required) to Rents for all Allotments in Wookey Hole (ANNEX D).

09. PRESENTATION FROM SOMERSET COMMUNITY COUNCIL REF EMERGENCY PLANS TO CREATE NEW PARISH PLANS

10. UPDATE ON IDEAS TO CELEBRATE HM QUEEN'S 90TH BIRTHDAY

To receive an update on projects to celebrate HM Queen's 90th Birthday.

11. FINGER POSTS

To set up a Working Party to discuss the repair, maintenance and any other matters relating to finger posts. To delegate responsibility to the new group to seek partnerships in neighbouring parishes.

12. UPDATE FROM THE LAND HOLDING WORKING PARTY (WP-LH)

To receive an update on the Land Holding Working Party.

13. UPDATE FROM THE NEIGHBOURHOOD PLANNING WORKING PARTY (WP-NP)

To receive an update on the Neighbourhood Plan – including an update on the proposed Housing Need Survey.

14. ACCOUNTS FOR PAYMENT

To review and approve a schedule of items of expenditure and issuing of payment (ANNEX A, B & C) – [LGA 1972 s150 \(5\)](#).

15. ANY OTHER MATTERS OF URGENT REPORT

Note: This item is for general matters that are urgent, need some form of informal action or that which Members wish to update the Council on. No decisions can be made under this item; decisions can only be made on items on the agenda under a clear heading with the business to be transacted.

16. DATE AND VENUE OF THE ANNUAL PARISH MEETING

TUESDAY 12th April 2016, Coxley Memorial Hall, Coxley, 7:00pm

17. DATE AND VENUE OF NEXT FULL COUNCIL MEETING

MONDAY 25th April 2016, Dinder Village Hall, Dinder, 7:00pm

18. RISK ASSESSMENTS – MEMBERS OPEN SESSION

To hold an open discussion on potential and perceived 'risks' to the Council.