



ST CUTHBERT (OUT) PARISH COUNCIL

COUNCIL SUMMONS

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council, which Members are summoned to attend, will be held in the Council Chamber, Wells Town Hall, Wells, on Wednesday 16th December 2015 at 7pm.

A handwritten signature in black ink, appearing to be 'S. D.', written in a cursive style.

PARISH CLERK

St Cuthbert (Out) Parish Council
c/o Monitoring Officer
Mendip District Council
Cannards Grave Road
Shepton Mallet
BA4 5BT
T: 07543 556870
E: clerksco@yahoo.com
W: www.stcuthbertoutwellsparishcouncil.co.uk

The Chairman will begin the formal business of the Council which is open to the public to attend; during the meeting there is an opportunity for Members of Public to speak.

Visit the website to view all supporting papers for the Agenda below. CONFIDENTIAL papers are only sent to elected members and not available on line. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

A G E N D A

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. [LGA 1972 s85\(1\)](#)

02. CHAIRMAN'S ANNOUNCEMENTS

03. DECLARATIONS OF INTEREST

Members to declare any interests they may have in agenda items that accord with the requirements of the [Local Authorities \(Model Code of Conduct\) Order 2007 SI No.1159](#). *(NB this does not preclude any later declarations).*

04. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Public and Press has been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#).

05. PUBLIC QUESTION TIME

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chairman. The Chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by eMail or letter to the Chairman or Parish Clerk). As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken.

06. LOCAL AUTHORITY REPORTS

To receive reports either in person or in writing from:

- Avon & Somerset Constabulary
- Somerset County Councillors
- Mendip District Councillors

07. MINUTES OF ST CUTHBERT OUT PARISH COUNCIL HELD ON WEDNESDAY 4TH NOVEMBER 2015

To confirm and sign as correct record the minutes of the Council held on Wednesday 4th November 2015 (Attached).

08. PARISH MANAGEMENT OF THE ALLOTMENTS IN WOKEY HOLE

- Receive an update on a meeting with the National Allotment Society.
- To consider a proposal that the Finance and Scrutiny Committee review a new tenancy agreement for Allotment Holders. Once reviewed, the Parish Council to consult with existing Allotment Holders.
- To agree that the Parish Council hold a meeting with Allotment Holders with a view of establishing an Association (self-management) to manage all aspects of the Allotment site and usage. The new arrangements to be in place by October 2016 with full control by earliest October 2017.

09. DULCOTE BUS SHELTER REPAIR

To gain quotes for the repair of the Dulcote Bus Shelter and allocate £1000 towards a budget. Process to be over seen by the Land Holding Working Party with a recommendation to Full Council.

10. NOTICEBOARD IN EAST HORRINGTON

To allocate £1000 towards a Noticeboard in East Horrington to replace existing.

11. UPDATE FROM THE LAND HOLDING WORKING PARTY (WP-LH)

To receive an update on the Land Holding Working Party.

12. UPDATE FROM THE NEIGHBOURHOOD PLANNING WORKING PARTY (WP-NP)

To receive an update on the Neighbourhood Plan – including an update on the proposed Housing Need Survey.

13. MEETING SCHEDULE JANUARY TO MAY 2016

To approve the schedule of meetings from January 2016 to May 2016 (ANNEX D)

14. ACCOUNTS FOR PAYMENT

To review and approve a schedule of items of expenditure and issuing of payment (ANNEX A, B & C) – LGA 1972 s150 (5).

15. ANY OTHER MATTERS OF URGENT REPORT

Note: This item is for general matters that are urgent, need some form of informal action or that which Members wish to update the Council on. No decisions can be made under this item; decisions can only be made on items on the agenda under a clear heading with the business to be transacted.

16. DATE AND VENUE OF NEXT FULL COUNCIL MEETING

Wednesday 27th January 2016, Council Chamber, Wells Town Hall, Wells, 7:00pm