



## ST CUTHBERT (OUT) PARISH COUNCIL

### COUNCIL SUMMONS

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council, which Members are summoned to attend, will be held in Easton Village Hall, BA5 1EH on Wednesday 19<sup>th</sup> July 2017 at 7pm.

A handwritten signature in black ink, appearing to be 'Michele Exton', written over a horizontal line.

Michele Exton

#### **PARISH CLERK**

St Cuthbert (Out) Parish Council  
c/o Monitoring Officer  
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Shepton Mallet BA4 5BT  
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W: [www.stcuthbertoutwellsparishcouncil.co.uk](http://www.stcuthbertoutwellsparishcouncil.co.uk)

The Chairman will begin the formal business of the Council which is open to the public to attend; during the meeting, there is an opportunity for Members of the Public to speak.

Visit the website to view all supporting papers for the Agenda below. CONFIDENTIAL papers are only sent to elected members and are not available on line. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

### **A G E N D A**

#### **01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1)

#### **02. CO-OPTION OF ONE MEMBER TO REPRESENT EAST WARD**

To co-opt one Member of the Parish Council to represent EAST Ward. Each Candidate has up to 2 minutes to present to the Council why they would be selected as a Parish Councillor to represent part of the Ward.

According to Arnold-Baker, the successful Candidates must have received an absolute vote of those present voting: "It follows that if there are more than two candidates for one vacancy and no one of them at the first count receives a majority over the aggregate

votes given to the rest, steps must be taken to strike off the Candidate with the least number of votes and the remainder must then be put to the vote again; this process must, if necessary, be repeated until an absolute majority is obtained”.

### **03. DECLARATIONS OF INTEREST**

Members to declare any interests they may have in agenda items that accord with the requirements of the [Local Authorities \(Model Code of Conduct\) Order 2007 SI No.1159](#). *(NB this does not preclude any later declarations).*

### **04. EXCLUSION OF THE PRESS AND PUBLIC**

To agree any items to be dealt with after the Public and Press has been excluded from the meeting within the requirements of the Public Bodies ([Admission to Meetings](#)) Act (as amended) 1960.

**Item 20**

**Item 21**

### **05. CHAIRMAN’S ANNOUNCEMENTS**

### **06. PUBLIC QUESTION TIME**

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chairman. The Chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by eMail or letter to the Chairman or Parish Clerk). As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken.

### **07. LOCAL AUTHORITY REPORTS**

To receive reports either in person or in writing from:

- Avon & Somerset Police
- Somerset County Councillors
- Mendip District Councillors

### **08. MINUTES OF ST CUTHBERT OUT PARISH COUNCIL HELD ON WEDNESDAY 23<sup>RD</sup> MARCH 2017 AND WEDNESDAY 7<sup>TH</sup> JUNE 2017**

To confirm and sign as correct record the minutes of the Council held on Wednesday 23<sup>rd</sup> March 2017 and Wednesday 7<sup>th</sup> June (attached).

### **09. COMMUNITY SPEEDWATCH – SPEEDING IN LOCAL VILLAGES**

To receive an update from Cllr Ball and discuss speeding in local villages.

### **10. ADVERTISING VACANCIES ON THE PARISH COUNCIL**

To discuss advertising of Councillor vacancies throughout the Parish.

### **11. AMENDMENT TO STANDING ORDERS**

To consider and amend the Council’s standing orders.

### **12. PARISH COUNCIL EMERGENCY PLAN**

To receive an update on an emergency plan for the Parish.

### **13. PARISH KNOWLEDGE/HOW TO GUIDES**

To receive an update on the development of Parish knowledge/how to guides to assist the community.

**14. FUNDING OF REPLACEMENT 67 BUS SERVICE BY PARISH AND TOWN COUNCILS AFTER 21<sup>ST</sup> JULY 2017**

To receive an update on the proposed replacement 67 bus service and to consider and to approve the Council's funding contribution for an identified trial period.

**15. NOTICEBOARDS**

To approve the quote relating to the installation of noticeboards and to approve the purchase of a noticeboard for the allotments in consultation with the Chairman, Vice Chairman and Allotments Working Party.

**16. PLANNING APPLICATION FOR A CARPARK AT WOOKEY HOLE ALLOTMENTS**

To receive an update on pre-application advice for a carpark at Wookey Hole allotments and decide further actions.

**17. TO RECEIVE AN UPDATE ON THE DISPOSAL OF LAND IN WOOKEY HOLE**

To receive an update from the Clerk on the disposal of land in Wookey Hole.

**18. BATTLE'S OVER - A NATION'S TRIBUTE AND WWI BEACONS OF LIGHT**

To receive an update on the progress for this commemoration event to mark the end of World War I to be held on 11<sup>th</sup> November 2018.

**19. ACCOUNTS FOR PAYMENT**

To review and approve a schedule of items of expenditure and issuing of payment.

**20. MINOR WORKS**

To consider quotes received for minor works.

**21. ALLOTMENTS MAINTENANCE CONTRACT 2017/2018**

To consider quotes received for maintenance of the allotments.

**22. ANY OTHER MATTERS OF URGENT REPORT**

*Note: This item is for general matters that are urgent, need some form of informal action or that which Members wish to update the Council on. No decisions can be made under this item; decisions can only be made on items on the Agenda under a clear heading with the business to be transacted.*

**23. DATE AND VENUE OF NEXT MEETING**

Wednesday 6<sup>th</sup> September, Wookey Hole Community Hall, Wookey Hole, BA5 1BB at 7pm.

**24. DATE AND VENUE OF NEXT PARISH MEETING**

Wednesday 20<sup>th</sup> September, Wells Cricket Club at 7pm.