



ST CUTHBERT (OUT) PARISH COUNCIL

COUNCIL SUMMONS

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council, which Members are summoned to attend, will be held at Wookey Hole Community Hall, Wookey Hole, on Wednesday 27th January 2015 upon the arising of the Planning Committee (approx. 7:10pm).

A handwritten signature in black ink, appearing to be 'S. Clerk', written in a cursive style.

PARISH CLERK

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The Chairman will begin the formal business of the Council which is open to the public to attend; during the meeting there is an opportunity for Members of Public to speak.

Visit the website to view all supporting papers for the Agenda below. CONFIDENTIAL papers are only sent to elected members and not available on line. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

A G E N D A

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. [LGA 1972 s85\(1\)](#)

02. CHAIRMAN'S ANNOUNCEMENTS

03. DECLARATIONS OF INTEREST

Members to declare any interests they may have in agenda items that accord with the requirements of the [Local Authorities \(Model Code of Conduct\) Order 2007 SI No.1159](#). *(NB this does not preclude any later declarations).*

04. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Public and Press has been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#).

Items 18 & 19

05. PUBLIC QUESTION TIME

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chairman. The Chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by eMail or letter to the Chairman or Parish Clerk). As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken.

06. LOCAL AUTHORITY REPORTS

To receive reports either in person or in writing from:

- Avon & Somerset Constabulary
- Somerset County Councillors
- Mendip District Councillors

07. MINUTES OF ST CUTHBERT OUT PARISH COUNCIL HELD ON WEDNESDAY 16TH DECEMBER 2015

To confirm and sign as correct record the minutes of the Council held on Wednesday 16th December 2015 (Attached).

08. TO DISCUSS IDEAS TO CELEBRATE HM QUEEN'S 90TH BIRTHDAY

To consider how the Parish Council can celebrate HM Queen's 90th Birthday (ANNEX E).

09. TO CONSIDER ANY NOMINATIONS TO THE PRINCE OF WALES AWARD 2016

To consider any nominations from the Parish Council to the 2016 HRH Prince of Wales Award (ANNEX D).

10. HIGHWAY MATTERS IN DULCOTE

To discuss road safety measures in Dulcote, especially relating to Bridge Farm Cottage.

11. TO APPROVE THE 2016/2017 BUDGET AND PRECEPT

To approve the recommended budget and precept (from the Finance & Scrutiny Committee) for FY 2016/2017.

12. UPDATE FROM THE ALLOTMENT WORKING PARTY (WP-AL)

To receive an update regarding Allotment Management Training and to consider a recommendation to join the National Allotment Society (NAS) for £55.

13. UPDATE FROM THE LAND HOLDING WORKING PARTY (WP-LH)

To receive an update on the Land Holding Working Party (not including discussion being held in CONFIDENTIAL session).

14. UPDATE FROM THE NEIGHBOURHOOD PLANNING WORKING PARTY (WP-NP)

To receive an update on the Neighbourhood Plan – including an update on the proposed Housing Need Survey.

15. ACCOUNTS FOR PAYMENT

To review and approve a schedule of items of expenditure and issuing of payment (ANNEX A, B & C) – [LGA 1972 s150 \(5\)](#).

16. ANY OTHER MATTERS OF URGENT REPORT

Note: This item is for general matters that are urgent, need some form of informal action or that which Members wish to update the Council on. No decisions can be made under this item; decisions can only be made on items on the agenda under a clear heading with the business to be transacted.

17. DATE AND VENUE OF NEXT FULL COUNCIL MEETING

Wednesday 16th March 2016, Wookey Hole Community Hall, Wookey Hole, 7:00pm

18. TO REVIEW PROGRESS ON THE WOOKEY HOLE LAND SALE

To consider the ongoing transaction and any further actions required.

19. RISK ASSESSMENTS – MEMBERS OPEN SESSION

To hold an open discussion on potential and perceived 'risks' to the Council.